



To Executive Councillor for Communities  
Report by Chief Executive, Strategic Directors and Head of Finance  
Relevant Scrutiny Committee Community Services 29 June 2017

### **2016/17 Revenue and Capital Outturn, Carry Forwards and Significant Variances – Communities Portfolio**

#### **Key Decision**

#### **1. Executive summary**

1.1 This report presents, for the Communities Portfolio :

- a) A summary of actual income and expenditure compared to the final budget for 2016/17 (outturn position)
- b) Revenue and capital budget variances with explanations
- c) Specific requests to carry forward funding available from budget underspends into 2017/18.

#### **2. Recommendations**

The Executive Councillor is recommended to request that the Executive Councillor for Finance and Resources, at the Strategy and Resources Scrutiny Committee on 3 July 2017, approves the following:

- a) Carry forward requests totalling £20,600 revenue funding from 2016/17 to 2017/18, as detailed in **Appendix C**
- b) Carry forward requests of £74k capital resources from 2016/17 to 2017/18 to fund rephased capital spending as detailed in **Appendix D**.

#### **3. Background**

##### **Revenue Outturn**

3.1 The overall revenue budget outturn position for the Communities Portfolio is given in the table below. Detail, by service grouping, is presented in **Appendix A**.

<b>2015/16 £'000</b>	<b>Communities Portfolio Revenue Summary</b>	<b>2016/17 £'000</b>	<b>% Final Budget</b>
7,914	Original Budget	7,548	102.3
162	Adjustment – Prior Year Carry Forwards	60	0.8
(3)	Adjustment – Service Restructure Costs	(42)	(0.6)
(5)	Adjustment – Earmarked Reserves	0	-
199	Adjustment – Capital Charges	(188)	(2.5)
(654)	Adjustment – Central & Support reallocations	0	-
0	Other Adjustments	0	-
7,613	Final Budget	7,378	100.0
7,440	Outturn	7,228	98.0
<b>(173)</b>	<b>(Under) / Overspend for the year</b>	<b>(150)</b>	<b>(2.0)</b>
60	Carry Forward Requests	21	0.3
<b>(113)</b>	<b>Resulting Variance</b>	<b>(129)</b>	<b>(1.7)</b>

- 3.2 **Appendix A** shows original and final budgets for the year (with the movements summarised in the above table) and compares the final budget with the outturn position for this Portfolio for 2016/17. The original revenue budget for 2016/17 was approved by the Executive Councillor for Communities on 18 January 2016.
- 3.3 **Appendix B** provides explanations of the main variances.
- 3.4 **Appendix C** lists revenue carry forward requests.

### **Capital Outturn**

- 3.5 The overall capital budget outturn position for the Communities Portfolio is given in the table below. **Appendix D** shows the outturn position by scheme and programme with explanations of variances.

<b>2015/16 £'000</b>	<b>Communities Portfolio Capital Summary</b>	<b>2016/17 £'000</b>	<b>% Final Budget</b>
10,520	Final Budget	732	100.0
4,566	Outturn	675	92.2
<b>(5,954)</b>	<b>(Under)/Overspend for the year</b>	<b>(57)</b>	<b>(7.8)</b>
5,991	Rephasing Requests	74	10.1
<b>37</b>	<b>Resulting Variance</b>	<b>17</b>	<b>2.3</b>

3.6 The majority of the rephasing (£45K) relates to Lammas Land tennis court upgrade (S106).

#### **4. Implications**

- 4.1 The resulting variance from the final budget (see above) relates to schemes mostly funded from developer contributions (S106).
- 4.2 A decision not to approve a carry forward request may impact on officers' ability to deliver the service or scheme in question and this could have staffing, equality and poverty, environmental, procurement, consultation and communication and/or community safety implications.

#### **5. Background papers**

- Closedown Working Files 2016/17
- Directors' Variance Explanations – March 2017
- Capital Monitoring Reports – March 2017
- Budgetary Control Reports to 31 March 2017

#### **6. Inspection of papers**

To inspect the background papers or if you have a query on the report please contact:

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**Communities / Community Services Scrutiny Committee**  
**Revenue Budget 2016/17 - Outturn**

Service Grouping	Original Budget £	Final Budget £	Outturn £	Variation Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
<b>Community Services</b>						
Children and Youth	446,400	446,720	452,284	5,564		5,564
Community Centres	947,410	949,980	792,230	(157,750)		(157,750)
Community Services Admin	491,400	499,850	467,989	(31,861)	20,600	(11,261)
Cultural and Community	1,261,210	1,165,140	1,230,102	64,962		64,962
Grants	1,129,950	1,129,950	1,112,231	(17,719)		(17,719)
Neighbourhood Community Development	484,050	515,210	515,507	297		297
Sport & Recreation	2,733,220	2,616,900	2,603,247	(13,653)		(13,653)
	<b>7,493,640</b>	<b>7,323,750</b>	<b>7,173,590</b>	<b>(150,160)</b>	<b>20,600</b>	<b>(129,560)</b>
<b>Environmental Services - Streets and Open Spaces</b>						
Green Fingers (previously Employment Foundation)	54,270	54,270	54,270	0		0
	<b>54,270</b>	<b>54,270</b>	<b>54,270</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Net Budget</b>	<b>7,547,910</b>	<b>7,378,020</b>	<b>7,227,860</b>	<b>(150,160)</b>	<b>20,600</b>	<b>(129,560)</b>

Changes between original and final budgets may be made to reflect and are detailed and approved:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital account
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted

- in the January committee cycle (as part of the Budget-Setting Report, BSR)
- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium-Term Financial Strategy, MTFS)
- via technical adjustments/virements throughout the year

## Communities Portfolio / Community Services Scrutiny Committee

Revenue Budget 2016/17 - Major Variances  
from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
Community Centres	<b>Clay Farm:</b> Due to a major delay with the construction of this Community Centre it did not open before year end, therefore there was no spend in 2016/17.	(120,000)	Sally Roden
	<b>Other community centres:</b> Overachievement of income at the Meadows and relatively small underspends on the other centres	(37,750)	Sally Roden
Community Services Admin	Carry forwards requested for 2 items: a. Junction Capital Scheme Consultancy Work (order placed work not yet completed - work ongoing) £9,300 b. Trumpington Pavilion IT improvements (order placed work ongoing) £11,300	(31,861)	Cathy Heath
Cultural and Community	Other than the main contract fee there is no budget provision for other costs relating to Cambridge Live/Corn Exchange (landlord responsibilities). The additional costs are due in the main to loss of income from no funfair provision at Midsummer Fair, a contribution to increased Health and Safety costs at City Events and essential building maintenance at the Corn Exchange.	64,962	Jane Wilson
Other	Children and Youth, Grants, Neighbourhood Community Development, Sport & Recreation minor net underspends.	(25,511)	-
<b>Total</b>		<b>(150,160)</b>	

**Community Services Scrutiny Committee**

**Communities Portfolio**

**Revenue Budget 2016/17 - Carry Forward Requests**

**Request to Carry Forward Budgets from 2016/17 into 2017/18**

<b>Item</b>	<b>Reason for Carry Forward Request</b>	<b>Amount £</b>	<b>Contact</b>
<b>1</b>	Junction Capital Scheme Consultancy Work (order placed work not yet completed - work ongoing)	9,300	Debbie Kaye
<b>2</b>	Trumpington Pavilion IT improvements (order placed work ongoing)	11,300	Debbie Kaye
	<b>Total Carry Forward Requests for Communities Portfolio / Community Services Scrutiny Committee</b>	<b>20,600</b>	

## Communities Portfolio / Community Services Scrutiny Committee

## Capital Budget 2016/17 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2016/17	Final Budget 2016/17	Outturn	Variance - Outturn compared to Final Budget	Rephase Spend	Over / (Under) Spend	Variance Explanation / Comments
PR033j - 38347	Lammas Land tennis court upgrade (S106)	I Ross	0	45	0	(45)	45	0	Under construction started on 2 May 2017 for three week programme
PR031k - 38291	St Luke's Church: grant for refurbishment of community facilities	J Hanson	8	8	8	(0)	0	(0)	Project complete
PR031l - 38345	Landscaping and play area improvements on green on Bateson Road (S106)	J Parrott	26	26	28	2	0	2	Project complete
PR031m - 38346	Install play equipment at Dundee Close, Discovery Road and Scotland Road play areas (S106)	J Parrott	24	24	28	5	0	5	Project complete
PR031o - 38344	Grant for community facilities at Rowan Humberstone Centre (S106)	J Hanson	0	71	71	0	0	0	Project complete
PR032h - 38270	Trumpington Bowls Club Pavilion Ext. (S106)	I Ross	2	2	2	(0)	0	(0)	COMPLETED - retention money paid this year 16/17
PR032l - 38358	Grant to improve community facilities at Lutheran Church on Shaftesbury Road (S106)	J Hanson	45	45	35	(10)	10	0	Project completed in April 2017
PR032m - 38360	Grant to improve the community room facilities at Rock Road Library (S106)	J Hanson	16	16	16	0	0	0	Project complete
PR032o - 38362	Nightingale Park Community Green Space (S106)	G Belcher	22	22	22	0	0	0	Project complete
PR032p - 38370	Reilly Way play area improvements (S106)	A Wilson	40	40	35	(5)	5	(0)	Project Complete - No further spend only Officer time
PR033o - 38361	Refurbishment of Christ's Piece's Tennis Courts and Fencing (S106)	I Ross	59	59	66	7	0	7	COMPLETED - works complete and facility open - no further payments due
PR034p - 38293	Cambridge 99 Rowing Club: grant for kitchen facilities (S106)	I Ross	5	5	0	(5)	5	0	COMPLETED - awaiting invoice off the club for payment
PR034q - 38294	Cambridge Canoe Club: additional boat and equipment store (S106)	I Ross	8	8	11	3	0	3	COMPLETED
PR041c - 38335	Grant for gym changing rooms and new health suite at Kelsey Kerridge (S106)	I Ross	0	40	40	0	0	0	COMPLETED - no further payments required
PR041d - 38365	Grant to Camrowers and CRA Boathouse (S106)	I Ross	250	250	241	(9)	9	(0)	Project still under construction to be completed and handover May/June 2017.
PR042A - 38336	Improved access to Hodson's Folly (S106)	S Tovell	9	9	7	(2)	0	(2)	PROJECT COMPLETE. Small saving made on improvement works against allocated budget.
SC560 - 38189	Guildhall & Corn Exchange Cap Schemes RO AR9	D Kaye	63	63	62	(1)	0	(1)	Project completed
SC493 - 38154	Jesus Green Tennis Court (S106)	A Wilson	0	0	2	2	0	2	-
<b>Total for Communities Portfolio</b>			<b>576</b>	<b>732</b>	<b>675</b>	<b>(57)</b>	<b>74</b>	<b>17</b>	

Capital Budget 2016/17 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2016/17	Final Budget 2016/17	Outturn	Variance - Outturn compared to Final Budget	Rephase Spend	Over / (Under) Spend	Variance Explanation / Comments
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Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium-Term Financial Strategy, MTFS)
- in the January committee cycle (as part of the Budget-Setting Report, BSR)
- via technical adjustments/virements throughout the year